

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
OFFICE OF THE DISTRICT MAGISTRATE (WEST)  
OLD MIDDLE SCHOOL BUILDING, RAMPURA, DELHI-110035.  
DCWEST@NIC.IN

Phone No. 011-27396629

NIT NO.: DMW/2016-17/10/523

(NOTICE INVITING QUOTATION)

Sealed item rate quotations are invited on behalf of District Magistrate (West), Rampura, Delhi-35, from the firms having sufficient experience and expertise in providing "refilling of tonners/cartridges for printers/photocopiers, drums of printers" as per the specification given in price bid attached with this NIQ:-

Sl. No.	Name of the Work	Refilling of Toners/Cartridges for Printers/Photocopiers of the Office of DM (West)
1.	Last date, time and venue for submission of EMD & Technical bids documents	18/05/2017 up to 1:00 PM in the Office of SDM (Care-Taking Branch), Room No. 14, Old Middle School Building, Rampura, Delhi-110035.
2.	Date, time & venue for opening of technical bid	18/05/2017 up to 2:30 PM in the Office of SDM (Care-Taking Branch), Room No. 14, Old Middle School Building, Rampura, Delhi-110035.
3.	Financial bid shall be opened after evaluation of the Technical bid/time notified thereafter	
4.	Earnest Money Deposit (EMD)	Rs. 20,000/- only
5.	Cost of Work	Rs. 1,00,000/- only

The bids shall be submitted in two stages viz. (i) Technical bid (ii) Financial bid.

**Eligibility:-**

- Undertaking by the agency in its Letter head that:-
  - That it has not been barred or blacklisted by any of the Central/State govt./Departments/Organizations/Central or State Autonomous Bodies/PSUs.
  - That it will ensure fair trade practice.
  - That the proprietor/partners of the agency do not have any relative employed with Revenue Department, GNCT Delhi.
- Should have valid registration with DVAT Department of GNCT of Delhi (attach a photo copy of the same with tender documents)
- For Refilling: Should be having sufficient experience and expertise in providing the refilled Tonners/Cartridges (Please see scope of work Annexure-III).
- Terms & Conditions:-**



