

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION  
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110088.  
NG - Branch

No.F.21(78)/RR/Trg. Admn./2017/DTTE/163

Dated 12/03/18

To  
The Asstt. Programmer  
Computer Branch  
TTE(HQ), Delhi

**Sub: Uploading the Draft Recruitment Rules (RRs) to the post of 'Employability Skills Instructor' for seeking comments**

Madam,

Please find enclosed herewith the Draft Recruitment Rules (RRs) to the post of '**Employability Skills Instructor**' under Training Wing for uploading the same on Department Website for the purpose of seeking comments in the matter, if any, within a period of one month from the date of uploading.

Encl: As above

Yours faithfully,



(Amod Barthwal)  
Admn. Officer(Trg.)

Recruitment Rules for the post of **EMPLOYABILITY SKILLS INSTRUCTOR Group – “B” Non-Gazetted, Non-Ministerial** in the Pay Scale/ Level-6, ₹ 35400 -112400 under the **Department of Training & Technical Education, Government of National Capital Territory of Delhi**

1	2	3	4	5	6	7
Name of the Post	Number of Posts	Classification	Level in the Pay Matrix	Whether Selection Post or Non-Selection	Age limit for Direct Recruits	Educational & other qualification required for direct recruits
<b>EMPLOYABILITY SKILLS INSTRUCTOR</b>	<b>26* (2017)</b> * Subject to variation depending on workload	General Central Service, Group – “B”, Non-Gazetted, Non-Ministerial	Level-6 ( Rs. 35400-112400)	Not applicable	Not exceeding 30 Years (Relaxable for Government. servants upto 5 years in accordance with instructions/order issued by Central Govt. from time to time)  <b>Note-1:</b> The age for direct recruitment will be relaxable in case of SC/ST/OBC candidates in accordance with the instructions or orders issued by the Central Govt. from time to time.  <b>Note-2:</b> The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates except for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti Distt. and Pangi Sub-Division of Himachal Pradesh, Andaman & Nicobar Islands & Lakshadweep.	<b>Essential:</b> 1. Studied English upto 12 <sup>th</sup> Level or above and atleast one year Certificate Course in Basic Computer from a recognized institute; <b>AND</b> 2. Master in Business Administration from a recognized Institute <b>OR</b> Bachelor in Business Administration from a recognized institute with Two years experience in teaching in an institute/school/college/university after acquiring the requisite qualification. <b>OR</b> Graduate in Sociology/Social Welfare/ Economics from a recognized institute with Two years experience in teaching in an Institute/School/College/University after acquiring the requisite qualification. <b>OR</b> Graduate from a recognized institute with Two years experience in teaching in an institute/school/college/university after acquiring the requisite qualification and Trained in Employability Skills from DGET Institute.

8	9	10	11	12	13
Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation, if any	Method of recruitment, whether by direct recruitment/ promotion / deputation/absorption and percentage of the vacancies to be filled by various methods	In case of Recruitment by promotion /deputation/absorption, grades from which promotion/ deputation/ absorption to be made	If a DPC exists, what is its composition	Circumstances in which UPSC to be consulted in making recruitment
Not applicable	Two Years	100% by direct recruitment <b>Note:</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled by the appointing authority on deputation basis from officers of the Central Government holding analogous posts on regular basis in the parent cadre/department and possessing the educational and other qualification prescribed for direct recruit under column No. 7	Not applicable	<b>Group 'B'</b> DPC (for considering confirmation): 1. Director, Department of Training and Technical Education, GNCT of Delhi – <b>Chairman</b> 2. Special Director / Additional Director (Training and Technical Education), – <b>Member</b> 3. Administrative Officer (DTTE), GNCT of Delhi – <b>Member.</b>	Consultation with Union Public Service Commission is not necessary.

Admn. Officer (Trg.)