

Government of NCT of Delhi  
**Department of Information Technology**  
**Delhi e-Governance Society**  
9<sup>th</sup> Level, B- Wing, Delhi Secretariat, I.P Estate, New Delhi.

**File No:** E-12/8/2017-SeMT-Secy(IT)/2210 -79

**Date:** 16/05/2017

**CIRCULAR**

Delhi e-Governance Society (DeGS) is organizing **02 Days training workshop on "Productivity Tools for Digital Service Delivery"** in association with National Institute for Smart Government. The details of the training program are as follows: -

**Date & time:** 27/05/2017 (Saturday), 10:30 AM  
to  
28/05/2017 (Sunday), 04:00 PM

**Venue:** Gurgaon, Haryana

Nominations are invited from senior, middle and IT Cadre officers working in Government Departments / agencies. DeGS will bear the expenditure related to training programme.

Participants should preferably be involved in implementing or monitoring Governance initiatives.

It is requested to forward the nomination form after due approval from Competent Authority/HoD of respective department as per enclosed format (Annexure-I). Nomination Form shall also be uploaded latest by 22<sup>nd</sup> May 2017 after registering on the website <http://degs.org.in/cdp>.

For queries related to this programme, you may contact **Sh. Anish Sinha, Program Management Consultant (SeMT-GNCTD)** at **Mobile No: +919971212400** or email at '[anish.sinha@semt.gov.in](mailto:anish.sinha@semt.gov.in)'.



(Subodh Agrawal)  
Head SeMT, GNCTD

To

1. All Principal Secretaries/Secretaries/HoDs/Heads of Autonomous Bodies & Agencies

Copy to:-

1. System Analyst (IT) for uploading circular on the website of DIT, GNCTD
2. NISG for making necessary arrangements.

**Nomination Form**

<b>a.) Individual Details</b>	
Name of the Officer	
Designation of Officer	
Cadre & Pay Scale of Officer	
Department Name	
Office Location	
Email ID:	
Mobile No. & other contact details	
<b>b.) Work Function Details</b>	
Present job assignment including involvement in IT/eGovernance/Project Management initiatives.	

**Signature of Participant/Officer**

**Name & Signature of Competent Authority**