

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER OF INDUSTRIES
'UDYOG SADAN', 419, FIE, PATPARGANJ, DELHI – 110092.

F.No.210/CT/FM/15-16/Pt.file-II/ 108-117

Dated:- 27-8-15

To,

1. M/s Smat Forms, 3588,G.T.Road, Old Subzi Mandi, Delhi-110007.
2. M/s Vashnavi Enterprises, Shop No. G-26, Laxmi Tower, Azadpur, New Delhi:-110033.
3. M/s A.D. Union, 360, IInd Floor, Double Storey, New Rajinder Nagar, New Delhi:-110060.
4. M/s Central Art Service, Sadar Thana Road, Pahar Ganj, New Delhi:-110055.
5. M/s Vinay International, B-1423/20, IInd Pusta, Sonia Vihar, Delhi:-110094.
6. M/s Shankar Enterprises, 11/500, Kalyan Puri, Delhi:-110091.
7. M/s Jagat Printing Press, 2667, Roshan Pura, Nai Sarak Delhi:-110006.
8. M/s Prgati Enterprises, A-38, Double Storey, Ist Floor, Main Road, Malka Ganj, Delhi:-110007.
9. Notice Board of the Department.
10. Programmer, Industries Department for web based publicity on department website.

Sub:- Inviting Quotation for preparation/printing of the following items are required for State Award 2012 & 2013.

Sl.No.	Name of the Items	Quantity
1.	Brochure including typesetting, designing and printing (Approx 28 pages).	300 No.
2.	Invitation Card With envelope including typesetting, designing and printing.	200 No.
3.	Backdrop 12'X8' including typesetting, designing and printing.	01 No.
4.	Banners 10'X6' including typesetting, designing and printing.	01 No.
5.	Standee 6'x2.5' including typesetting, designing and printing.	02 No.

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Sir,

1. Sealed quotation are invited on behalf of the Govt. of NCT of Delhi for Preparation/Printing of the above said items for **State Award function 2012 & 2013**. A specimen of Backdrop, Standees, Banners & Invitation Card is here by enclosed for ready reference.
2. The quotation must be sent under sealed envelop subscribed as "Backdrop, Standees, Banners & Invitation Card " "State Award" for 2012 & 2013 and addresses to the Deputy Commissioner of Industries (FM), Department of Industries, Govt. of National Capital Territory of Delhi, IVth Floor, Udyog Sadan, Plot no. 419 FIE Patparganj, Delhi-110092 and should reach by **10.09.2015 up to 01.00 P.M.** in the office room Care Taking Branch. The quotations will be **opend on the same day of 10.09.2015 at 03.00 P.M.** in the presence of tenderers who wish to be present in the office of Deputy Commissioner of Industries (HR/HOO), Department of Industries, Govt. of National Capital Territory of Delhi, IVth Floor, Udyog Sadan, Plot no. 419 FIE Patparganj, Delhi-110092.
3. Quantity mentioned in the quotation letter is on tentative basis the same may increase or decrease as per actual requirement.
4. Supplier should quote the rate inclusive of all taxes/duties for the destination.
5. The rates should be valid for 90 Days from the date of the opening the quotation.
6. Firm/Tenderer should be registered VAT having proper Service Tax No. /Pan No./Tin No.s etc. He may be directed to produce the latest filed VAT return if required.
7. The Commissioner of Industries reserve the right to accept or reject any quotation without assigning any reason thereof.

Encl : As above.



(Praveen Kumar)
Dy. Commissioner of Industries(FM)