

NO.29(1)/2016/HOME-III/ALA/DFS/
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
HOME-III DEPARTMENT
5TH LEVEL, C-WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI-110002

Advertisement

**FOR FILLING UP OF ONE POST OF "ASSISTANT LEGAL ADVISOR" IN DELHI FIRE
SERVICE ON DEPUTATION BASIS**

Applications are invited from willing and eligible candidates working under the Central/State Governments for filling up of one post of **Assistant Legal Advisor** in Delhi Fire Service, Govt. of NCT of Delhi on deputation (Including Short Term Contract) basis, in Pay Band - 2: Rs. 9300-34800/- plus Grade Pay of Rs. 4600/-. Circular for this vacancy along with application form and other eligibility conditions are available at our website <http://home.delhi.gov.in>. The application in the prescribed format complete in all respects along with the supporting documents as required in the circular may be sent through proper channel so as to reach the **Deputy Secretary (Home-III), Home Department, 5th Level, C-Wing, Delhi Secretariat, Govt. of NCT of Delhi, New Delhi-1100**. Last date for receipt of applications: **August 31, 2016**. Applications received after due date or which is not in the prescribed format or without requisite documents will not be considered.


(O. P. MISHRA)
ADDL. SECRETARY(HOME)

No. 29(1)/2016/Home-III/ALA/DFS

राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार

गृह विभाग

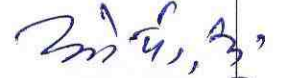
पांचवा तल, सी विंग दिल्ली सचिवालय

आई पी एस्टेट नयी दिल्ली -110002

विज्ञापन

प्रतिनियुक्ति के आधार पर सहायक कानूनी सलाहकार
(असिस्टेंट लीगल एडवाइजर) के एक पद को भरने के लिए

दिल्ली अग्निशमन सेवा, राष्ट्रीय राजधानी क्षेत्र में पे बेंड -2, रूपये 9,300 - 34,800/- + ग्रेड पे रूपये 4,600/- में प्रतिनियुक्ति के आधार पर (लघु अवधि के अनुबंध सहित) सहायक कानूनी सलाहकार (असिस्टेंट लीगल एडवाइजर) के एक पद हेतु केंद्रीय/राज्य सरकार में कार्यरत इच्छुक एवं योग्य उम्मीदवारों से आवेदन आमंत्रित किये जाते हैं। इस पद हेतु परिपत्र एवं आवेदन फॉर्म तथा अन्य योग्यता शर्तें हमारी वेबसाइट <http://home.delhi.gov.in> पर उपलब्ध है। हर तरह से पूर्ण आवेदन पत्र, निर्धारित प्रारूप में , सभी दस्तावेजों के साथ, उप सचिव (गृह-III), गृह विभाग, पांचवा तल, सी - विंग, दिल्ली सचिवालय, राष्ट्रीय राजधानी क्षेत्र दिल्ली, नई दिल्ली- 110002 को उचित माध्यम से भेज सकते हैं। आवेदन पत्र जमा करने की अंतिम तिथि अगस्त 31, 2016 है एवं नियत तारीख के पश्चात प्राप्त आवेदन पत्र या जो आवेदन निर्धारित प्रारूप में नहीं है या जो आवेदन पत्र, मांगे गए दस्तावेजों के बगैर हैं, पर विचार नहीं किया जायेगा।



(ओ . पी . मिश्रा)

अतिरिक्त सचिव (गृह)

Government of National Capital Territory of Delhi
Home-III Department
5th Level, C-Wing, Delhi Secretariat, New Delhi-110002

No.F.29(1)/2016/H.III/ALA/DFS/ 1010

Dated: 29/6/16

Applications are invited from willing and eligible candidates working under the Central/State Governments for appointment to the post of "Assistant Legal Advisor" Group-B Gazetted Non-Ministerial, in the pay Scale of Rs.6500-200-10500/- (Pre-revised) {Rs.9,300-34,800 Plus Grade Pay 4600/-} in Delhi Fire Service, Govt. of NCT of Delhi on deputation (Including Short Term Contract) basis, on the following Terms & Conditions:-

- (a) (i) Holding analogous post on regular basis in the parent cadre/department
Or
(ii) With three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay Rs.5500-9000 (Pre-revised) or equivalent in the parent cadre/department
Or
(iii) With six years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.5000-8000 (Pre-revised) or equivalent in the parent cadre/department;

AND

- (b) Possessing the following educational qualification and experience:-
- (i) Degree in Law from a recognized University or equivalent; and
(ii) Three years experience as a Legal Practitioner or three years experience in legal work in a Government Department/ autonomous bodies/PSU.

The Departmental Legal Assistant in the pay scale of Rs.5500-9000(Pre-revised) with 3 years regular service will also be considered along with outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled up by promotion.

Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not exceed three years. The maximum age-limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of the receipt of application.

Conditions:-


1. The deputation shall be governed by the normal terms and conditions fixed by the Govt. of India. The period of deputation will be one year in initial stage but it may be extended up to three years.

2. The pay scale of the selected officer will be fixed in accordance with the orders/instructions issued in this regard from time to time by the Government.
3. The maximum age limit for appointment by deputation (Including Short Term Contract) shall not be exceeding 56 years as on the closing date of receipt of the applications.
4. The competent authority has vested right to modify/change the advertisement and also be cancel the recruitment process at any stage, if necessary.

Nature of Duties required:- The selected officer for appointment to the post of "Assistant Legal Advisor" will be required to defend the cases in various courts as well as preparation of parawise comments/replies on the writ petition/addendum. Legal assistance as many legal cases are filed by the candidates/employee in Hon'ble CAT, High Court and Supreme Court regarding various service & other legal matters.

The applications (in duplicate) with bio-data on the prescribed proforma at Annexure-A, of the willing and eligible officials, who could be relieved in the event of selection, along with authenticated/attested photocopies of ACRs/APARs for the last five years on each page with stamp, Work & Conduct Report, Integrity Certificate, Vigilance Clearance Report, copies of educational qualification certificates and list of Major/Minor penalties imposed during the last 10 years may be forwarded to **Deputy Secretary (Home-III), Home Department, 5th Level, C-Wing, Delhi Secretariat, Govt. of NCT of Delhi, New Delhi-110002** through proper channel on or before **31 August 2016**.

Incomplete application or applications (Including advance copies) received after the prescribed date or not accompanied with required certificates/documents for the post will not be entertained in any case. The officer/officials applying for the post will not be permitted to withdraw their candidature later on.


(O.P. MISHRA)
ADDL. SECRETARY(HOME)
GOVT. OF NCT OF DELHI

ANNEXURE-A

Application for the post of "**Assistant Legal Advisor**" on deputation basis in Delhi Fire Service, Govt. of NCT of Delhi, Head Quarter, Connaught Place, New Delhi-110001.

S.NO.	Contents	To be filled by the applicant																					
1.	Name of the Official																						
2.	Father's Name of the Official																						
3.	Office Address																						
4.	Date of Birth (In Christian Era)																						
5.	Date of Birth (in words)																						
6.	Date of appointment																						
7.	Date of Retirement under Central/State Govt. Rules																						
8.	Educational Qualifications																						
9.	Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	<p>Qualifications:</p> <p>Experience required/Experience possessed by the official/officer</p> <table border="1"> <tr> <td>Essential</td> <td></td> <td></td> </tr> <tr> <td>(i)</td> <td></td> <td></td> </tr> <tr> <td>(ii)</td> <td></td> <td></td> </tr> <tr> <td>(iii)</td> <td></td> <td></td> </tr> <tr> <td>Desirable</td> <td></td> <td></td> </tr> <tr> <td>(i)</td> <td></td> <td></td> </tr> <tr> <td>(ii)</td> <td></td> <td></td> </tr> </table>	Essential			(i)			(ii)			(iii)			Desirable			(i)			(ii)		
Essential																							
(i)																							
(ii)																							
(iii)																							
Desirable																							
(i)																							
(ii)																							
10.	Please state clearly whether in the light of entries made by above, you meet the requirements of the post (Yes/No)																						

11.	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space is insufficient	<table border="1"> <thead> <tr> <th data-bbox="617 161 763 268">Office/ Deptt.</th> <th data-bbox="763 161 893 268">Post</th> <th data-bbox="893 161 1023 268">From</th> <th data-bbox="1023 161 1153 268">To</th> <th data-bbox="1153 161 1282 268">Pay Band & Grade Pay</th> <th data-bbox="1282 161 1445 268">Nature of duties</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Office/ Deptt.	Post	From	To	Pay Band & Grade Pay	Nature of duties																																										
Office/ Deptt.	Post	From	To	Pay Band & Grade Pay	Nature of duties																																													
12	Nature of present employment i.e. Adhoc/Temporary/ Permanent																																																	
13.	In case the present, employment is held on deputation/ Contract basis, please state	(i) The date of initial appointment (ii) Period of appointment on deputation/Contract (iii) Name of the parent office/ organization to which you belong																																																
14.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade																																																	
15.	Present Basic Pay & Total emoluments per month now drawn																																																	
16.	Additional information, if any, which would like to mention in support of your suitability for the post:- (i) Additional academic qualifications (ii) Professional training and work experience over and above prescribed in the vacancy circular																																																	

17	Whether belongs to SC/ST/OBC/OH (Orthopedic Handicapped)	
----	---	--

I have carefully gone through the vacancy circular and I am well aware that the curriculum vitae duly supported by documents submitted by me for the post.

Signature of candidate _____

Address: _____

Counter signed & seal by Employer/HOD

Enclosed :-

- (i) Vigilance Clearance Certificate
- (ii) Integrity Certificate
- (iii) Work and Conduct Report for current year
- (iv) Statement of Major/Minor Penalty for last ten years
- (v) ACR/APAR's dossier for the last five years
- (vi) Copies of qualifications