



Directorate General of Training

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
H.J. BHABHA INDUSTRIAL TRAINING INSTITUTE, MAYUR VIHAR**

TENDER / BID DOCUMENT

FOR

**SUPPLY OF TOOLS & EQUIPMENTS FOR ICTSM TRADE (ITEM-
WISE EVALUATION)**

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
H.J. BHABHA INDUSTRIAL TRAINING INSTITUTE
(DEPARTMENT OF TRAINING & TECHNICAL EDUCATION)
MAYUR VIHAR, PHASE-I
DELHI-110091**

Ph. No.-011-22750621, 22753998
E-mail: hjbbabhaiti.delhi@yahoo.co.in

FACT-SHEET

S. No.	Particular	Details
1	Tender Reference No.	F.6(2)/HJBITI/PURCHASE/2017-2018/2162
2	Tender ID on Delhi Govt. e-procurement web-portal	2017_ITIHJ_141966_1
3	Selection Method	Technical Evaluation with Least Cost based selection
4	Availability of Tender / Bid Document	Tender/Bid Document can be downloaded from e-Procurement platform of Delhi Government i.e. https://govtprocurement.delhi.gov.in and can also be downloaded from website of the DTTE i.e. www.tte.delhigovt.nic.in
5	Earnest Money Deposit (EMD)	Earnest Money Deposit amounting to Rs.18000/- (Rupees Eighteen Thousand Only) in the form of FDR / Bank Guarantee in favour of DDO, H.J. Bhabha ITI Mayur Vihar and payable at Delhi and issued from any of the nationalized Scheduled Commercial Banks located in Delhi / NCR valid for a period of 225days (180+ 45) . Original EMD must be submitted physically at the Reception / Office of the Principal, H.J. Bhabha ITI Mayur Vihar Delhi-110091 , before closing date & time of submitting / uploading the bid on e-procurement web-site i.e. 09/01/2018 up to 11.00AM
6	Performance Bank Guarantee (PBG)	5% of the total cost of Work / Supply order in the form of FDR/Bank Guarantee in favour of DDO, H.J. Bhabha ITI Mayur Vihar and payable at Delhi and issued from any of the nationalized Scheduled Commercial Banks located in Delhi / NCR.
7	Nodal Officer for correspondence and clarification	Principal, H.J. Bhabha Industrial Training Institute (Department Of Training And Technical Education) Phase-I, Mayur Vihar Delhi-110091 e-mail: hjbhabhaiti.delhi@yahoo.co.in Tel. No.: 011-22750621, 22753998
8	Last date of bid submission / uploading	Bid must be uploaded on or before the 09/01/2018 up to 11:00AM only on e-procurement portal
9	Opening of Technical Bid	09/01/2018 at 02:00PM
10	Opening of Financial Bid	After Successful Clearance of Technical Evaluation

GOVERNMENT OF NCT OF DELHI
H.J. BHABHA INDUSTRIAL TRAINING INSTITUTE
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F.6(2)/HJBITI/PURCHASE/2017-2018/2162

Dated: 14/12/2017

E-PROCUREMENT
(<https://govtprocurement.delhi.gov.in>.)

TENDER DOCUMENT

On-line Bids are invited from the Reputed Manufacturers OR Authorized Distributors / Dealers of Manufacturer OR Suppliers for Supply of required **Tools & Equipments** for training purpose in **ICTSM TRADE**, as per the specification given in the **Annexure-I**, so as to upload on **E-Procurement web-site** i.e. <https://govtprocurement.delhi.gov.in>. not later than **09/01/2018** up to **11.00AM**

The following terms and conditions must be followed while submitting the quotations:

1. Technical Bid and Financial Bid has to be submitted **through e-procurement process only at <https://govtprocurement.delhi.gov.in>**.
2. The bid will be valid for **180 days** from the date of opening of financial bid. The bid valid for shorter period will be rejected.
3. **EMD required is Rs.18000/- (Rupees Eighteen Thousand only)**. EMD must be in the form of FDR / Bank Guarantee only issued by any commercial bank in an acceptable form in favour of **D.D.O., H.J. Bhabha ITI Mayur Vihar Delhi-110091**. The EMD should be valid for a period forty five (45) days beyond the date of the bid validity i.e. 225 days (180+45). Bidder must drop the EMD of requisite amount physically **in the box placed at reception of this Institute**, before closing date & time of submitting / uploading the bid on e-procurement web-site. Any tender without physical submission of requisite EMD will be rejected straightway.
4. Firms registered with NSIC are exempted from submission of bid security subject to condition that they submit / upload the proof for the same.
5. The **Technical Bid** will be opened initially on **09/01/2018 at 02.00PM** and **Financial Bids will be opened later on after the successful clearance of Technical Evaluation**, only for those bidders, who qualify in technical Bid evaluation.
6. The Bidder must have valid GST Number.
7. The average annual financial turnover of the Bidder during the last 3 years (2016-2017, 2015-2016 & 2014-2015) should be at least Rs.01.09Lakh. The Bidder must upload Self attested scanned copy of Documentary proof indicating the annual Turnover for the last three financial years (2016-2017, 2015-2016 & 2014-2015) in the form VAT / State Tax paid acknowledgment or any other relevant document duly signed by the concerned

Government officer indicating the annual turnover therein or Balance Sheet duly signed by Chartered Accountant or any other relevant document showing turnover duly signed by Chartered Accountant.

8. Self attested legible scanned copy of the following documents must be uploaded with the Technical Bid on e-procurement web-portal:-
 - (a) Authorization certificate issued by the manufacturer, if bidder is an authorized distributor / dealer of manufacturer
 - (b) FDR / Bank Guarantee of EMD amount i.e. Rs.18000/-
 - (c) GSTIN
 - (d) PAN
 - (e) Proof of Turnover of Last three financial years (2016-2017, 2015-2016 & 2014-2015). The average annual financial turnover of the Bidder during the last three financial years (2016-2017, 2015-2016 & 2014-2015), **must be at least Rs.01.09Lakh.**
 - (f) Duly filled & Signed Annexure-II i.e. Bid Form.
 - (g) Technical Specification of items quoted w.r.t. Tender Document specification as per Annexure-I. Deviation, if any, should be mentioned in front of the item in the annexure-I.
 - (h) A self-certified letter / undertaking by the authorized signatory of the bidder that “the bidder has not been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices” as on bid submission date.
9. Technical evaluation shall be done on the basis of submission of above said documents and meeting the specifications of the tendered items.
10. The Bidder will not be relieved from any liability related to warrantee/guarantee or any obligation under the contract as mentioned against items, in Annexure-I.
11. If a firm quotes NIL rates, the bid shall be treated as unresponsive and will not be considered.
12. The successful Bidder has to deposit a performance security, which will be the 5% (Five percent) of the total value of contract. The performance security should be in the form of FDR / Bank Guarantee from a commercial bank in favour of D.D.O. H.J. Bhabha ITI Mayur Vihar, Delhi-91. The Performance Security (Security Money) shall bear no interest. The Performance Security should valid for a period of 60days beyond the completion of all contractual obligations by the supplier including warranty / guarantee period. The performance security will be forfeited in case the successful Bidder fails to supply as per the contract /supply order or fail to meet the obligations under warranty / guarantee period.
13. Delivery period will be 04 (Four) weeks from the date of issue of supply order for all the items. For each week of delays in supply there will be a penalty of 1% per week for undelivered goods after stipulated delivery period. Once the maximum deduction of 5% is reached, the purchaser will termination the contract and forfeits the Performance Security for undelivered goods.

14. The bidder is expected to examine all instruction, terms and conditions in the bidding documents. Failure to furnish all information as required in the tender documents may result in the rejection of the bid.
15. The Bidder should quote the rates inclusive of all taxes & charges on the basis of the delivery at the purchaser site, no extra transportation charges, delivery charges; installation charges will be paid or considered.
16. The items supplied should be New & unused and as per the specification.
17. The purchaser may, at any time prior to the deadline for submission of quotations, for any reason may modify any or all conditions of the documents and the same will also be communicated to the respective Bidder and for which Bidder shall have no objection.
18. The bid uploaded after the due date and time will not be accepted.
19. The bid must be uploaded only on <https://govtprocurement.delhi.gov.in>
20. The Technical Bids & Financial Bids will be opened on DATE & TIME AS MENTIONED IN PARA-5 ABOVE, in the Principal office, one representative of each Bidder, if any, may be allowed at the time of opening of Bids, No one will be entertained / allowed without letter of authority.
21. In the event of specified date of opening of tender is declared as a holiday, the tender shall be opened at the same place and same time on the next working day.
22. The purchaser reserves the right to accept or reject any or all quotations without assigning any reasons.
23. The Purchase Committee will have discretion to award the contract to more than one company / firm, if their L-1 is found the same.
24. The purchaser reserves the right at the time of award of contract to increase or decrease by up to 25% (Twenty Five Percent) the quantity of goods specified in the schedule of requirement without any change in price or other terms & conditions.
25. All procedure for the purchase of store laid down in GFRs and DFPRs shall be adhered to strictly and the bidders are bound to respect the same.
26. Black Listed firms / suppliers are not allowed for tendering
27. Any dispute is subject to the jurisdiction of the Courts in the N.C.T. of Delhi.
28. Bidders are advised to inspect the site at H.J. Bhabha ITI Mayur Vihar, Delhi-110091 and its surroundings where these Tools & Equipments are to be supplied and satisfy them before submitting their tenders. A bidder shall be deemed to have full knowledge of the work whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

29. The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.
30. Tender/Bid will not be accepted, in any case, from the following firms/companies without citing any reason, being black-listed by DTTE:
- 1) M/S Impex Sales India
 - 2) M/S Sachdeva Sales Corporation
 - 3) M/S Sameer Traders
 - 4) M/S India Tool House
 - 5) M/S Usha & Co

NOTE: ANY CORRIGENDUM / ADDENDUM, IF ANY WILL BE PUBLISHED ON DELHI GOVT. E-PROCUREMENT WEB-SITE ONLY

Sd/-
PRINCIPAL
H.J. BHABHA ITI
MAYUR VIHAR, DELHI

ANNEXURE -I

IMPORTANT NOTE: The Bidders may substitute alternative standards, Brand names in its Bid, provided that it demonstrates equal or better to the specifications of Bidding Document.

DO NOT MENTION BEST QUALITY/GOOD QUALITY/SUPERIOR QUALITY ETC. BUT GIVE MAKE & BRAND OF ITEM QUOTED.

S. No.	Name of the item with specifications	Qty.	Unit	Deviation in Specifications & Make, if any
1	Connecting screwdriver 100mm (Make Taparia, Everest)	42	Nos.	
2	Screw driver set (set of 5), "Make: Taparia / Everest / Ambitec"	20	Nos.	
3	Soldering Iron 25 W. 240 V, "Make: Taparia / Everest / Ambitec"	35	Nos.	
4	Electrician knife	42	Nos.	
5	Tweezers insulated 100mm	24	Nos.	
6	Digital Multimeter 3 1/2 digit , DC/AC 600V,40 Mega ohm, Freq., resistance, capacitance measurement, diode check Make : Scientech / Yokogaba / Megakraft	37	Nos.	
7	De-soldering pump, "Make: Tony / Soldron	25	Nos.	
8	Soldering Iron 25W, "Make: Tony/Soldron	6	Nos.	
9	Magneto Spanner Set, Make Taparia/Ambitec	2	Nos.	
10	Tubular box spanner (set of 6 nos), "Make: Taparia / Everest / Ambitec"	1	Nos.	
11	Magnifying lenses 75mm, "Make: Taparia / Everest / Ambitec"	2	Nos.	
12	Continuity tester, "Make: Taparia / Everest / Ambitec"	6	Nos.	
13	Soldering iron 10W, "Make: Tony/Soldron	6	Nos.	
14	Cold chisel 20 mm, "Make: Taparia / Everest / Ambitec"	1	Nos.	
15	Computer Toolkits (100 pcs.)	6	Nos.	
16	Network Storage with wi-fi facility, 2TB storage Make (Seagate/Western Digital/Synology)	2	Nos.	
17	Surround sound speakers, 5.1 channel, 330 Watt Make (Samsung/Intex)	2	Nos.	
18	Laptop Kit (14 in 1)	12	Nos.	
19	Laptop Spares: Cabinet with display 15.6", memory 4GB , hard-disk 1TB, battery pack latest, Keyboard membrane, chargers 40wh	2	Set	
20	Post error debugging card PCI 4 Digit	4	Nos.	
21	SMPS Tester	4	Nos.	
22	PCI slot Testing tool 4 Digit	4	Nos.	
23	Wireless Access Point, Frequency Band 2.4 or 5 GHz, Make D-Link/ Net Gear	4	Nos.	
24	Router (latest), wireless speed up to 750 mbps, Make D-Link/ Net Gear	4	Nos.	

Warranty shall not be less than 12 months or higher as per manufacturer warranty.

BID FORM

Date.....

Bid No.....

To

The Principal
H.J. Bhabha ITI
Mayur Vihar, Delhi.

Sir,

Having examined the Bid Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply in conformity with the said Bid documents in accordance with the schedule of prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods within the delivery period as specified in the Bid document of as mentioned in Annexure-I.

If our Bid is accepted we will submit the Performance Guarantee for an amount equal to 5% of the contract value.

We agreed to all Terms and conditions of this Bid **valid for a period of 180 days from the date of opening financial bid** and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", if we find in Bid pooling or against law against fraud and corruption my / our firm may be black listed.

Further we certify that our organization is not blacklisted by any Govt. Department.

Dated _____

(Signature)
SEAL