



State Program Management Unit DELHI STATE HEALTH MISSION

6th Floor, "A" & "B" wing, Vikas Bhawan-II, Civil Lines Delhi-54,
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F1-19/31/2018-Estt./

Dated:

ADVERTISEMENT FOR ENGAGEMENT FOR POSTS ON CONTRACTUAL BASIS UNDER DELHI STATE HEALTH MISSION

Applications for following vacant posts in State Health Society (Delhi) and Integrated District Health Societies are invited by Delhi State Health Mission (DSHM) in the prescribed format for contractual engagements:

Sr.	Name of the Post	Total No of Vacancies	Category					Consolidated Monthly Remuneration (Including State Incentives)*
			UR	SC	ST	OBC	PWD	
1	Quality Assurance Consultant	1	1	-	-	-	-	Rs. 62500/-
2	District Quality Assurance Coordinator	11	11	-	-	-	-	Rs.43750/-
3	State Consultant (Quality Monitoring)	1	1	-	-	-	-	Rs.50000/-
4	M&E Officer	2	2	-	-	-	-	Rs.66250/-
5	State MIS Expert	1	1	-	-	-	-	Rs.48525/-
6	District ASHA Coordinator	3	3	-	-	-	-	Rs.38613/-
7	Data Analyst	3	3	-	-	-	-	Rs. 25000/-
8	Establishment Clerk/ Administrative Assistant	2	2	-	-	-	-	Rs. 23078/-
9	Steno/Secretarial Assistant	3	3	-	-	-	-	Rs.21138/-
10	Biomedical Engineer	4	3	-	-	1	-	Rs.47413/-
11	Adolescent Health Consultant	1	1	-	-	-	-	Rs49840/-
12	Legal Consultant (PNDT)	1	1	-	-	-	-	Rs.49875/-
13	Accounts Assistant	9	7	1	-	1	-	Rs. 23078/-
14	Accounts Manager	1	1	-	-	-	-	Rs.33738/-
15	Public Health Nurse	1	1	-	-	-	-	Rs. 49200/-
16	Veterinary Consultant	1	1	-	-	-	-	Rs.50000/-
17	Medical Officer	8	5	1	-	2	-	Rs.71550/- (+Conveyance Allowance)
18	Medical Lecturer	1	1	-	-	-	-	Rs.85050/- (+Conveyance Allowance)
19	Microbiologist	4	3	-	-	1	-	Rs.85050/- (+Conveyance Allowance)
20	Epidemiologist	1	1	-	-	-	-	Rs.85050/- (+Conveyance Allowance)

*Subject to continued approvals from Govt. of India/ Govt. of NCT of Delhi

The engagement will be purely on contract basis or as per the policy of National Health Mission.

Mission Director
Delhi State Health Mission

Important Instructions:

1. Last date for receiving of application at **SPMU, 6th Floor, B wing, Vikas Bhawan-II, Civil Lines, Delhi-110054 on 14 February 2019 at 4 p.m.** Applications received after the last date and time, will be rejected.
2. One application will be considered for one post only.
3. No TA/DA will be paid for attending the interview.
4. Applications are required to be submitted in prescribed format. Application format is attached below.
5. Eligibility Criteria for the above posts (Academic qualification, Experience, Remuneration, Age, etc.) are annexed below.
6. **Mandatory:** Full particulars along with postal address with PIN Code, E-mail, Contact No., Two passport size photographs and self attested copies of Marks sheets, Certificates of Educational Qualifications (from 10th standard onwards) & Experience Certificates (current working experience certificates also) should be attached with the application.
7. The application should be submitted by hand in the drop box or by post at the address given above.
Note: A Separate application along with documents etc. should be submitted if applying for more than one category of post.
8. Relaxation for SC/ST /Ex-Servicemen and Physically Handicapped will be given as per Government guidelines, subject to submission of Caste/Disability Certificate in the prescribed form from Appropriate Authority in support of his/her claim.
9. **Mandatory:** Original documents of Marks sheets/Certificates (from 10th standard onwards) & experience certificates (current working experience certificates also) in support of academic qualifications and work experience should be brought at the time of interview.
10. DSHM reserves the right to change the number of vacancies, withdraw the process in full or part and also has right to reject any or all applications received without assigning any reasons or giving notice.
11. The decision of the Chairman SHS (D)/ Chairman IDHS, regarding selection of the candidates will be final and no representation shall be entertained in this regard.
12. Information for interview will be provided through website www.dshmdelhi.gov.in.
13. Name and Sr. No. of the post should be clearly stated in the application and on the envelope.
14. Applications received in DSHM Office after the last date will not be considered. The DSHM will not be responsible for any postal delay.
15. DSHM has the right to reject any application, if found improper or having misleading information.
16. The place of posting will depend upon merit.
17. The candidates should not have been convicted by any court of law.
18. In case of any dispute, legal jurisdiction will be Delhi only.

**Mission Director
Delhi State Health Mission**

APPLICATION FORM

Paste recent
passport size
photograph

Sr.No. _____

Post applied for _____

1. Name of Applicant: _____
2. Father's/Spouse Name: _____
3. Date of Birth: _____
4. Whether SC/ST/OBC/PH/Ex-serviceman: _____
5. Educational Qualification:

S. No.	Academic / Professional Qualification	Name of Institution	University	Course Duration / Yr. of passing out	% of Marks (Mandatory)

6. Experience:

S. No.	Designation	Name of Institution / Employer	From - To	Field of Experience	Salary Drawn

7. Mailing Address: _____
8. Permanent Address: _____
9. Phone (R) _____ (M) _____
10. Email Address: _____

11. **Mandatory:** Self Attested documents attached:

- (a) Marks sheets (Y / N)
- (b) Certificate/Degree/Diploma (Y / N)
- (c) Certificate of Registration (Y / N)
- (d) Experience (Y / N)
- (e) Age Proof (Y / N)
- (f) Cast Certificate (if applicable) (Y / N)
- (g) Any other (Y / N)

12. **Undertaking:**

I hereby certify that all the information given above is true to the best of my knowledge. If any of the above information is found to be incorrect at a later stage, I shall be liable to be disqualified/ removed from the service after selection.

Date:

Place:

(Signature of the candidate)

* Crucial date for determining the age of the Candidate shall be the last date of receipt of applications i.e. 14/02/2019.

ELIGIBILITY CRITERIA FOR RECRUITMENT

Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
1	Quality Assurance Consultant	Rs.62,500/-	45 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. MBBS/ Dental / AYUSH/ Nursing graduate 2. Masters in Hospital administration / Health Management (MHA-Full time or equivalent) 3. 5 years experience in public Health / Hospital administration, out of which, at least 3 years work in the field of quality. <p>Desirable:</p> <p>Training and experience of implementing a recognised quality system like NABH/ISO 9001:2008 / Six Sigma / Lean / Kaizen would be preferred.</p>	Written test followed by interview of candidates
2	District Quality Assurance Coordinator	Rs. 43,750/-	40 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. MBBS/ Dental /AYUSH / Nursing graduate 2. Masters in Hospital administration / Health Management (MHA-Full time or equivalent) 3. 2 years experience in Public Health / Hospital administration. <p>Desirable:</p> <p>Training and experience of implementing a recognized quality system like NABH/ISO 9001:2008 / Six Sigma / Lean / Kaizen would be preferred. Previous work experience in the field of health quality would be an added advantage.</p>	Written test followed by interview of candidates

Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
3	State Consultant (Quality Monitoring)	Rs. 50,000/-	40 years	<ol style="list-style-type: none"> 1. Post graduate degree / advance qualification in Statistics. 2. Specialization in Biostatistics / Masters in Health Informatics (MBA health informatics) / Masters in epidemiology (MPH epidemiology). 3. Two years experience in Public Health. 	Written test followed by interview of candidates
4	M&E Officer	Rs. 66,250/-	45 years	<ol style="list-style-type: none"> 1. MBBS 2. At least 3 years experience in the field of monitoring & evaluation of public health programme. (Retired govt./Public Sector Officer upto the age of 62 years may also apply with this qualification (Upto 62 tears are eligible to apply & working contract may be upto 65 years) 3. Working knowledge of computer is a must along with basic knowledge of Excel. 	Written test followed by interview of candidates
5	State MIS Expert	Rs. 48,525/-	45 years	<ol style="list-style-type: none"> 1. Post-graduation in health management / public health / Statistics / information technology / Health Informatics / any relevant area. 2. At least 2 years of work experience of Health data management and analysis. 3. Working knowledge of MS-Office and Statistical software (SAS, SPSS etc.). 	Written test followed by interview of candidates

Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
6	District ASHA Coordinator	Rs. 38,613/-	45 years	<p>Essential:</p> <ol style="list-style-type: none"> 1. Master's degree in social work or any of the social sciences 2. At least 2 years experience in management / coordinator of community health programmes or community mobilization or related field activities with a minimum of 1 year in health sector. <p>Desirable:</p> <ol style="list-style-type: none"> 1. Experience of having assisted / contributed / coordinated or worked as trainer and as organization support to training programmes at the district level is essential. 2. Computer proficiency with high level of familiarity with data base management programme and community used packages like MS Word, Excel, Power point etc. 3. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English and Hindi. 	Written test followed by interview of candidates

7	Data Analyst	Rs. 25,000/-	35 years	<p>Essential:</p> <p>1. Bachelors Degree</p> <p>2. Certificate course in Data Management or Data Analysis</p> <p>OR</p> <p>Two year experience in data management / MIS in a reputed institute / organization.</p> <p>Desirable:</p> <p>One year of work experience in health/ development sector</p>	Skill test followed by interview of candidates
Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
8	Establishment Clerk	Rs. 23,078/-	35 years	<p>1. Graduate from recognized University/Institution</p> <p>2. Typing speed of 30wpm.</p> <p>3. One year computer course</p>	Skill / Written test followed by interview of candidates
9	Steno/ Secretarial Assistant	Rs. 21,138/-	30 years	<p>1. 10 + 2 or equivalent</p> <p>2. Knowledge of shorthand and typing with speed of 80 wpm and 40wpm respectively.</p> <p>3. Atleast 2 years experience</p>	Skill/ Written test followed by interview of candidates

10	Biomedical Engineer	Rs. 47,413/-	45 years	<p>1. B.Tech/B.E in Biomedical Engineering or Electronics and Instrumentation Engineering or Biomedical Engineering from a recognized university/ institution.</p> <p>2. Two years of post qualification experience in related field.</p>	Written test followed by interview of candidates
11	Adolescent Health Consultant	Rs. 49,840/-	45 years	<p>Essential:</p> <p>1. Post graduate degree preferably in social work/psychology/Clinical Psychology/ Mass communication / management degree or Diploma in Public Health</p> <p>2. Minimum of 7 years of relevant experience in public health management, preferably with experience in adolescent health.</p> <p>3. Working knowledge of various facets of Adolescent health.</p> <p>4. Good interpersonal and leadership skills.</p> <p>Desirable:</p> <p>Working knowledge of MS office/ excel/ power point.</p>	Written test followed by interview of candidates
Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
12	Legal Consultant (PNDT)	Rs. 49,875/-	45 years	<p>1. LLB from a recognized University.</p> <p>2. 3 years experience in any court of Law or Govt. Institution</p> <p>3. Enrolment with bar counsel</p>	Written test followed by interview of candidates

13	Accounts Assistant (Accountant)	Rs. 23,078/-	30 years	<p>1. B.Com from recognised University</p> <p>2. Minimum 6 months certificate course that includes accounting package like Tally, Busy, etc as subject.(Working knowledge on any Computerised accounting package required).</p> <p>3. Two year experience in maintenance of accounts (Preference will be given to the candidates experience in any National Health programmes like National Health Mission, NACO Ayush etc in any Government organisation).</p>	Competency Test on Tally followed by interview of shortlisted candidates
14	Accounts Manager	Rs.33,738/-	45 years	<p>Essential:</p> <p>1. B.Com from a recognized university</p> <p>2. M. Com/ MBA (Finance) from a recognized university</p> <p>3. At least 3 years post qualification experience in Managing Accounts & use of Tally.(Preference will be given to the candidates experience in Managing Accounts & use of Tally in any National Health programmes like National Health Mission ,NACO Ayush etc in any Government organisation).</p> <p>Desirable: Knowledge of GFR and Public Finance Management System (PFMS)</p>	Competency Test on Tally followed by interview of shortlisted candidates
Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment

15	Public Health Nurse	Rs. 49,200/-	35 years	<p>1. B.SC. Nursing from Government recognized University.</p> <p>2. 1 Year teaching/training experience in Public Health at any reputed nursing teaching Institute after B.SC. Nursing.</p> <p>3. Knowledge of Computer with commonly used packages like Ms-Word, Ms-Excel, Power Point and information technology.</p> <p>4. Good communication and presentation skills with analytical abilities</p> <p>5. Registration with Delhi Nursing Council</p>	Written test followed by interview of candidates
16	Veterinary Consultant	Rs. 50,000/-	45 years	<p>Essential:</p> <p>1. A Post graduate Veterinary degree from a recognized university in Veterinary Public Health or Veterinary Epidemiology or Veterinary Medicine or Veterinary Microbiology or Veterinary preventive medicine/Veterinary Pathology (as per DoPT Guidelines).</p> <p>2. Registration in the Veterinary Council of India or Veterinary Council of States.</p> <p>3. Three (03) years experience in Veterinary Public health or Veterinary Epidemiology or Animal Health with relevant experience in public health, preferably in disease surveillance and outbreak investigations.</p> <p>Desirable:</p> <p>1. Broad knowledge and understanding of disease surveillance system, epidemiology including diseases of Public Health importance</p> <p>2. Excellent skill in Data analysis in field epidemiology</p> <p>3. Excellent analytical, oral and written communication skills willing to travel extensively within India</p> <p>4. Proficient in computer applications (MS Word, Excel, Power Point), email and internet etc.</p>	Written test followed by interview of candidates

Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
17	Medical Officer	Rs. 71,550- (+Conveyance Allowance)	Upto 45 years Not more than 64 years (in case of retired Govt. Servant)	Essential: 1. MBBS 2. Registered with Delhi Medical Council Desirable: Experience in Public Health	Written test followed by interview of candidates
18	Medical Lecturer	Rs. 85,050- (+Conveyance Allowance)	Upto 45 years Not more than 64 years (in case of retired Govt. Servant)	1. MD/DNB Post Graduate Degree from MCI recognized Medical College 2. 3 Years teaching experience in the subject as a Senior Resident/ Registrar/ Demonstrator/ Tutor in a recognized Medical College after obtaining Post graduate Degree in the subject. 3. Knowledge of Computer with commonly used packages like Ms-Word, Ms-Excel, Power Point and information technology. 4. Good communication and presentation skills with analytical abilities 5. Registration with Delhi Medical Council	Written test followed by interview of candidates

19	Microbiologist	Rs. 85,050- (+Conveyance Allowance)	Upto 45 years Not more than 64 years (in case of retired Govt. Servant)	Essential: 1. M.D. Microbiology or PhD Medical microbiology or MSc. (Medical or Applied microbiology) 2. Registered with Delhi Medical Council (If Medical Graduate) Desirable: One year of relevant work experience	Written test followed by interview of candidates
Sr.	Name of the Post	Consolidated Remuneration (From all Sources)	Age Limit	Educational and other qualifications and experience required	Method of recruitment
20	Epidemiologist	Rs. 85,050- (+Conveyance Allowance)	Upto 45 years Not more than 64 years (in case of retired Govt. Servant)	Essential: 1. MBBS with MD in Public Health 2. Registered with Delhi Medical Council OR 1. MBBS With 5 years experience in the concerned field. 2. Registered with Delhi Medical Council Desirable: Working knowledge of computers	Written test followed by interview of candidates

