

GOVT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF TRAINING & TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110088.
NG - Branch

No.F.21(81)/RR/Trg. Admn./WSA-SA/DTTE/2017/330

Dated 23/05/2018

To
The System Analyst
Computer Branch
TTE(HQ), Delhi

Sub: Uploading the Draft Recruitment Rules (RRs) to the post of (1) Workshop Attendant (2) Store Attendant for seeking comments

Madam,

With reference to the subject cited above, it is to inform that the process for amendment in Existing RRs for the post of Workshop Attendant/Store Attendant in Training Wing is under way. In this regard, please find enclosed herewith the Draft Recruitment Rules (RRs) to the post of (1) Workshop Attendant (2) Store Attendant under Training Wing for uploading the same on Department Website for the purpose of seeking comments in the matter, if any, within a period of one month from the date of uploading.

Encl: As above

Yours faithfully,



(Amod Barthwal)
Admn. Officer (Trg.)

DRAFT RECRUITMENT RULES

SCHEDULE

1	2	3	4	5	6
Name of the Post	Number of Posts	Classification of the Post	Level in the Pay Matrix	Whether selection post or non selection post	Age limits for Direct Recruits
Workshop Attendant	103* (2018) * Subject to variation dependent on workload	General Central Service, Group 'C' (Non-Gazetted), Non-Ministerial	Level-2 in the Pay Matrix Rs. 19900-63200	Non-Selection	Between 18 - 25 years (Relaxable for government candidate upto 40 years in accordance with instructions/ order issued by Central Government from time to time) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates except for the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangj Sub Division of Chamba District of Himachal Pradesh, Andaman & Nikobar Islands & Lakshadweep

7	8	9	10	11
Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation	Method of recruitment whether by direct recruitment/promotion / deputation/absorption and percentage of the vacancies to be filled by various methods	In case of Recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made
<p>Essential Academic: 10th pass with Science and Math under 10+2 system from recognized School/ Board/University.</p> <p>Technical – National/ State Trade Certificate in Engineering/Non-Engineering trades from a recognized Institution. OR National Apprenticeship Certificate in Engineering/Non-Engineering Trades.</p>	<p>Age : No</p> <p>Qualification: No, but those persons shall be eligible for promotion, who are 10th pass.</p>	2 years	<p>By promotion - 50%</p> <p>By Direct recruitment –50%</p>	<p>Promotion : All Multi Tasking Staff (MTS) of Department of Training & Technical Education in Level 1, Rs. 18000-56900 with 3 years of regular service in the grade.</p>

12	13
If a DPC exists , what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
<p>Group ‘C’ Departmental Promotion/Confirmation Committee:</p> <p>1. Director, Department of Training and Technical Education, GNCT of Delhi – Chairman</p> <p>2. Special Director / Additional Director, Department of Training and Technical Education, GNCT of Delhi – Member</p> <p>3. Administrative Officer, Department of Training and Technical Education, GNCT of Delhi – Member.</p>	Not applicable

DRAFT RECRUITMENT RULES

SCHEDULE

1	2	3	4	5	6
Name of the Post	Number of Posts	Classification of the Post	Level in the Pay Matrix	Whether selection post or non selection post	Age limits for Direct Recruits
Store Attendant	06* (2018) * Subject to variation dependent on workload	General Central Service, Group 'C' (Non-Gazetted), Non- Ministerial	Level-2 in the Pay Matrix Rs. 19900-63200	Not Applicable	Between 18 - 25 years (Relaxable for government candidate upto 40 years in accordance with instructions/ order issued by Central Government from time to time) Note-1: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates except for the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman & Nikobar Islands & Lakshadweep

7	8	9	10	11
Educational and other qualification required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation	Method of recruitment whether by direct recruitment/promotion/deputation/absorption and percentage of the vacancies to be filled by various methods	In case of Recruitment by promotion / deputation / absorption, grades from which promotion / deputation / absorption to be made
<p>i) Matriculation / Higher Secondary with Science subjects (Physics and Chemistry)preferably ITI trained in Mechanical and Electrical Trades.</p> <p>ii)Two years experience in Store Keeping in Engineering Undertaking or Hardware stores and knowledge of maintenance of store ledger.</p> <p>iii)Should be able to render security at the appropriate scale fixed by the Delhi Administration from time to time.</p>	Not applicable	2 years	<p>By Direct recruitment –100%</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled by the appointing authority on deputation basis from officers of the Central Government holding analogous posts on regular basis in the parent cadre /department and possessing the educational and other qualification prescribed for direct recruit under Column No. 7.</p>	Not Applicable

12	13
If a DPC exists , what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
<p>Group 'C' Departmental Confirmation Committee:</p> <p>1. Director, Department of Training and Technical Education, GNCT of Delhi - Chairman</p> <p>2. Special Director / Additional Director, Department of Training and Technical Education, GNCT of Delhi - Member</p> <p>3. Administrative Officer, Department of Training and Technical Education, GNCT of Delhi - Member</p>	Not applicable