

INSTITUTE OF HUMAN BEHAVIOUR & ALLIED SCIENCES (IHBAS)

(NABH Accredited Hospital for Patient Safety Quality Care (No. H-2012-0123)

(Hospital based autonomous academic Institute, under

Government of National Capital Territory of Delhi dealing with

“Brain- Mind Problems & Their Solutions”

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No.F.2/3513/2018/Estt/IHBAS

5972

Dated: 06/6/18

NOTICE

SUB: DISCIPLINARY ACTION AGAINST SHRI PRASHANT SHENDE, LAB TECHNICIAN FOR UNAUTHORIZED ABSENCE W.E.F. 04.02.2018

Whereas, with the approval of Competent Authority, a charge sheet vide Memorandum No. F.2/544/1998/Estt/IHBAS/3557 dated 04.04.2018 was sent to Shri Prashant Shende working as Lab Technician in Pay Matrix Level-5 at his last known address as per his service record i.e. Plot No.45, Aradhana Nagar, Dighori, Nagpur which seems to be delivered as per track record of speed post as it has not been returned back to IHBAS till date. Shri Prashant Shende has given two other correspondence addresses which are mentioned below:

- (i) Ad-Flat.No.603, Tata Cptol Heights, Medical Square, Nagpur-440009 vide letter dated 12.12.2017
- (ii) Flat No.508/A wing, Forest Society, Seminary Hills, Nagpur – 440013 vide letter dated 01.05.2018

As he is frequently changing address and in order to avoid delay, he is advised to collect a copy of charge sheet from the Office of Joint Director (Admn), IHBAS immediately in case of non-receipt of the charge sheet.

2. A period of more than a month has been lapsed after receipt of above mentioned charge sheet dated 04.04.18 by Shri Prashant Shende, Lab Technician. As Shri Prashant Shende, Lab Technician has failed to submit the written statement of defence on or before the specified date i.e. 10 days of the receipt of the memorandum dated 04.04.2018 as per provisions of Rule 14(20) of CCS(CCA) Rules, 1965, an *ex-parte* inquiry is to be held against him.

3. Before initiating disciplinary proceedings under CCS(CCA) Rules 1965, Shri Prashant Shende, Lab Technician is given last and final opportunity through this notice to submit his written statement of defence and participate in the disciplinary proceedings as per the requirements.


(Dr. Nimesh G Desai)
Director

