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OFFICE OF THE DISTRICT ELECTION OFFICER (WEST)
OLD MIDDLE SCHOOL BUILDING, RAMPURA, DELHI.

F.No.11/DEO(W)/AC-28/2014/2469-2480

Dated:- 06/11/2017

NOTICE INVITING QUOTATION

Name of Work:-Supply & Installation of Display Board at Hari Nagar (AC-28), New Delhi.

NIQ No. 07/DEO(West)/2017

Sealed items Rate Quotation are hereby invited for the above mentioned work in O/o DEO, District West. The intending bidders may submit their quotation on or before 14.11.2017 upto 3:00 PM in **Room No.14, Office of the SDM (Election), District West, Old Middle School Building, Rampura, Delhi-110035.** Quotation to be opened in the presence of intending bidders/who wish to present at 3:30 PM on same day i.e. 14.11.2017. The Schedule of the work & quantity is as under:-

S. No	Name of Work/Specifications	Qty.	Rates including installation/taxes(In figure)	(In Words)
1.	Providing & Installation of Display Board on Fabricated iron frame of Roto vinyl with steel pipe framing on all sides and with signage of Voter Center AC-28 Hari Nagar) Size 7 ft x 4 ft – 01 Nos. Sixe 4 ft x 3 ft) – 02 Nos.	Total-3		

Terms & Conditions:-

1. Quotation of firms imposing their own terms & conditions shall be treated as rejected straightway.
2. Incomplete quotations and late quotations are liable to be rejected.
3. The consolidated rate should be quoted including of GST & installation of display board at AC-28 (Hari Nagar).
4. The rates should be quoted in words and figures. **In case rates quoted in figure and words differ, the rates quoted in words shall be taken as final.**
5. The department shall have every right to cancel the quotation at any time during the period of the contract or at tendering shape without assigning any reason.
6. Quotation should be furnished only on the quotation format prescribed by the department otherwise these are liable to be rejected
7. Bidder shall be an Indian Company / firm or individual having experience to work in Govt. of GNCTD.



8. The Vendor should have GST registration/ numbers.
9. The quoted rates shall remain valid for one year.
10. The quantity of goods is increased as per requirement of the department during the period of one year.
11. The firm/organization will be responsible for completion of the work to the satisfaction of the AERO/ERO Concerned.
12. The payment shall be made to submission of the bills (In triplicate) after the satisfactorily completion of the work assigned, at approved rates after deducting penalties if any. No advance payment will be made.
13. District Election Officer-West, Delhi, may terminate the contract, if it is found that the agency is black listed on previous occasions by the any of the Departments/Institutions/Local Bodies/Public Sector Undertakings, etc.
14. Each paper of the NIQ should be serially numbered and duly signed by the bidder/quotee with the seal of the firm on every page.
15. The above information is available on the website of DM/DEO(West) i.e. dcwestrev.delhigovt.nic.in


SDM (ELECTION)
District West

Old Middle School Building,
Rampura, Delhi-110035
Dated:- 06/11/2017

F.No.11/DEO(W)/AC-28/2014/2469-2480

Copy to:

1. DEO/DM (West) for kind information.
2. ADM(West) for kind information.
3. Bidders
4. Notice Board
5. Website:- dcwestrev.delhigovt.nic.in.
6. A.O. (West)
7. D.A.
8. Guard File.