

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DELHI DISASTER MANAGEMENT AUTHORITY(HQ)
DEPARTMENT OF REVENUE
5, SHAMNATH MARG, DELHI-110054
TEL: NO. 011-23982164

F.No. F.1(209)/DDMA(HQ)/RECRUITMENT P.O./2016/169

Dated: 17/06/16.

Advertisement for post of Project Officer

Delhi Disaster Management Authority, (DDMA)H.Q. at 5 Shamnath Marg, Delhi – 110054 intends to hire eligible individuals for the post of Project Officer on Contractual basis for period upto 28/02/2017 as per following details:-

For the post of Project Officer

Essential Qualification : Master degree in Social Work/ Disaster management / Town Planning / Social Sc. / Science from a recognized University / Institution

Desired Qualification :- Preference will be given to person possessing higher education in the same field.

Experience :- 3 years of experience in Disaster Risk Management Programme

Age:- Not above 40 years as on date of publication

Salary:- Rs 25,000/- per month consolidated

Those who have the requisite qualifications and experience may apply to the Deputy Commissioner (H.Q.-III), Revenue Department, Delhi Disaster Management Authority, 5 Shamnath Marge, Delhi – 110054 in the application form enclosed herewith. Only shortlisted candidates will be called for interview.

Duly filed applications forms in the prescribed performa with self attested copies of relevant documents by ordinary post may reach not later than 5.00 P.M. on 08/07/2016. Application received after the due date will not be entertained



(S.K. JAIN)

DEPUTY COMMISSIONER (H.Q-III)

Encl: Application performa

To

The Sr. System Analyst, Revenue Department for uploading in the department's site/DDMA website. (Application performa is enclosed)

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APPLICATION PERFORMA	
	Passport Photograph
Application for the post	PROJECT OFFICER
1. Personal Details	
Name of the Applicant	
Father's Name:	
Date of Birth	
Age as on 29/04/2016	YEARS MONTHS DAYS
Nationality	
Marital Status	
Present Residential Address	
Permanent Address	
Contact No	
email	
Have you ever been convicted in any criminal Case: If yes, detail thereof:	

2. Academic Qualifications:- Matriculation onward (attached attested copies of certificates)

s. no.	Qualification	Name of school / college/ institute	Board / University	% age of marks obtained	Division

3. Professional Qualification (Attach attested copies of certificate)

s. no.	Qualification	Name of school / college/ institute	Board / University	% age of marks obtained	Division

4. Experience Detailed:-Starting from present Attach attested copies of certificates

s. no.	Name of Firm / Organization	Place of posting	Job Responsibility	Total Experience	Period	
					from	To

5 Any other information: _____

6. Write on not more than 100 Words:

“Your understanding on Disaster Management & its necessity”

7. DECLARATION:

I hereby declare that all the contents given above are true to the best of my knowledge and belief and nothing has been conceal there from. Further, it is to verify that I have not been convicted in any criminal cases and bear a good health.

Date:

Place:

(Signature of the applicant)

Enclosures:-