

**DEPARTMENT OF INFORMATION TECHNOLOGY  
(CADRE CONTROLLING UNIT)  
GOVT. OF NCT OF DELHI  
LEVEL 9, 'B' WING, DELHI SECRETARIAT, NEW DELHI-02**

File No: G-12/34/2016-Admin-Secy(IT)/

163-169

Dated:

12-1-17

To

- (i) The Pr. Secretary-cum-Commissioner, Transport Department, Govt. of NCT of Delhi, 5/9 Underhill Road, Delhi – 110054.
- (ii) The Pr. Secretary, Dte. of Training & Technical Education, Govt. of NCT of Delhi, Muni Maya Ram Marg, Pitam Pura, New Delhi-110088.
- (III) The Secretary-cum-Commissioner, Department of Food & Supplies, Government of NCT of Delhi, K-Block, Vikas Bhavan, I.P. Estate, New Delhi-2
- (iv) The Commissioner, Department of Trade & Taxes, Govt. of N.C.T. of Delhi, Vyapar Bhawan, I.P. Estate, New Delhi
- (v) The Secretary, Legislative Assembly Sectt., Delhi Vidhan Sabha, Old Sectt., Delhi.
- (vi) The Controller(A/Cs), Principal Accounts Office, Govt. of NCT of Delhi, Vikas
- (vii) The Deputy Secretary(Admn.), Department of Information Technology, Govt. of NCT of Delhi, Delhi Sectt. Delhi.

**Subject: Regarding consideration for Modified Assured Career Progression Scheme(MACP) to System Analyst (Previously Programmer), Group-'A', Gazetted IT Cadre.**

Sir,

I am directed to inform you that the meeting of screening committee for Grant of Financial Up-Gradation under Modified Assured Career Progression Scheme(MACP) is likely to be convened shortly. The documents in respect of the following officers are required urgently so that screening committee may consider the MACP cases:-

S.No.	Name Sh./Smt/Ms	Date of Birth	Present Department	Documents Required
1	Vijay Shendre	12-12-1967	Transport Department (working in IT Department on diverted capacity )	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)
2	Krishna Kant Chandra	26.12.1976	F & S Department	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)
3	Mohan Singh	22.06.1966	Trade & Taxes Department	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)
4	Ravikant Digamber Satdeve	29.07.1968	DTTE(working in Legislative Assembly on diverted capacity )	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)
5	Jenevibha Kujur	07.06.1968	Trade & Taxes Department	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)
6	S Siva Venkatesh	23.07.1966	PAO	(i) Latest IC/VC/WC(in Annexure-I) (ii) Service Particulars(in Annexure-II) (iii) Vigilance Status Report(in Annexure-III)

2. In view of above, I am, therefore directed to request you to kindly send the above mentioned documents to the Cadre Controlling Unit, Department of Information Technology at the earliest.

3. This may kindly be accorded **TOP PRIORITY**.

**Encl.: As above**

Yours faithfully,



(Vinod Kumar)  
Superintendent (IT)

Dated:

File No: G-12/34/2016-Admin-Secy(IT)/

Copy to :-

1. Officer through his/her present department.

**INTEGRITY CERTIFICATE**

Certified that Sh./Ms./Smt. ....(Name) is working in this Office i.e..... since.....(DD/MM/YY) as..... (Designation) and it is certified that his/her **INTEGRITY IS BEYOND DOUBT.**

Signature of H.O.O/  
Controlling Authority with stamp & date

**VIGILANCE CERTIFICATE**

Certified that Sh./Ms./Smt. ....(Name) is working in this Office i.e..... since.....(DD/MM/YY) and it is certified that as per record he/she **is free from Vigilance Angle and no departmental/criminal proceedings is pending or contemplated against him/her.**

Signature of H.O.O/  
Controlling Authority with stamp & date

**WORK AND CONDUCT REPORT**

Certified that Sh./Ms./Smt. ....(Name) is working in this Office i.e..... since.....(DD/MM/YY) and it is certified that his/her Work and Conduct is **SATISFACTORY.**

Signature of H.O.O/  
Controlling Authority with stamp & date

